



Job Title: Board Trustee (HR and people)

Location: Remote with occasional in-person meetings

Commitment: Part-time, voluntary (approximately 4-6 meetings per annum for the Board, plus 4-6 meetings per annum for a supporting committee or special interest group. Other opportunities to represent the organisation at events and take part in talks or judging of awards also required).

About Us

The Women's Engineering Society is a charitable organisation founded in 1919 and our vision is of an engineering industry that is as diverse as the society it serves. We are committed to supporting women in engineering to fulfil their potential, and to fostering an inclusive engineering industry. Our mission is driven by our team of staff and volunteers and our Board of Trustees plays a pivotal role in guiding and supporting our strategy and governance.

The Role

We are seeking a Board Trustee with human resources and people expertise to join our board and help steer our charity through its next phase of growth. As a Trustee with a human resources and people background, you will provide invaluable insights and ensure the employee and volunteer health and sustainability of the organisation.

Key Responsibilities:

- Oversee the charity's people strategy, ensuring compliance and long-term sustainability
- Provide guidance on HR matters, including recruitment, and employee and volunteer engagement strategies
- Ensure the charity meets all statutory HR obligations, including well-being and satisfaction strategy
- Work closely with the CEO and Operations Manager to review employee and volunteer satisfaction performance and identify areas for improvement
- Actively participate in board meetings and contribute to the overall strategic direction of the charity



About You

We are looking for someone aligned to delivering equity, diversity and inclusion and who has a strong background in HR, employee and volunteer management. Experience of the engineering industry is not required. The ideal candidate will have:

- Experience in employee and volunteer management and well-being
- Knowledge of HR regulations and governance (desirable)
- A commitment to the charity's mission, values, and long-term vision
- We welcome applications from candidates seeking their first board role

What We Offer

- The opportunity to make a real difference in the lives of those we support
- The opportunity to work alongside a supportive and engaged board
- Induction and ongoing development to support your role as a trustee
- Networking opportunities with other professionals in the sector

How to Apply

If you are passionate about making a difference and have the HR and people expertise we're looking for, we would love to hear from you. Please send your CV and a brief cover letter detailing why you would be a great fit for this role to president@wes.org.uk by 30th October 2024.

If you would like a chat ahead of making an application, please get in touch with our CEO (susan.robson@wes.org.uk) or our President (president@wes.org.uk)

The Women's Engineering Society is committed to equity, diversity, and inclusion. We welcome applications from individuals of all backgrounds.